Dog Surrender Agreement

This agreement records the permanent surrender of the dog identified below to EveryBuddy Rescue Inc., referred to as EveryBuddy. Complete one agreement per dog. Each signer should read all six pages and receive a completed copy.

1 Surrendering person and dog

Full legal name of owner or authorized representative

Street address including apartment or unit

City | State | ZIP code

Phone | Email

Dog name and any previous names | EveryBuddy intake ID if assigned

Breed or genetic background if known | Color and identifying markings

Age or date of birth | Sex | Weight | Spay or neuter status

Microchip number and registry if known

2 When surrender takes effect

Surrender takes effect at the date and time the dog is physically delivered into and accepted by an authorized EveryBuddy representative for permanent surrender, regardless of whether this form is completed or signed before, at, or after that physical transfer. This is the Effective Transfer. Record the actual handoff on page 6.

Signing this form, submitting an application, paying a fee, or leaving a dog without acceptance does not by itself complete surrender. If signed after the handoff, this form confirms and records the permanent surrender agreed to at that handoff. Each signature must bear the actual signing date; do not backdate signatures.

The timing clause is subject to lawful authority to transfer the dog. It does not create rights the surrendering person does not possess, override a required hold or legal order, or convert an unaccepted drop-off into an accepted surrender.

Off-site transfers and private property: All transfers are arranged individually, by appointment, at an off-site location approved by EveryBuddy. Public visits and direct drop-offs are not permitted. Former-owner visits are subject to Section 9. This non-negotiable policy protects people and resident dogs, supports quieter transitions for incoming dogs, and preserves home privacy. Unless otherwise agreed with EveryBuddy, the surrendering party arranges and pays for transportation to the approved meeting location. An off-site handoff does not include transportation service.

Ownership and permanent placement

3 Authority to surrender

I am at least 18 years old and am the dog's lawful owner, or I have documented authority from the lawful owner, estate, shelter, or other legally authorized entity to permanently surrender the dog. All co-owners have consented. I have disclosed any competing ownership claim, lien, adoption or breeder return requirement, custody dispute, or other restriction on transfer.

☐ I am the lawful owner. Any additional owner consent is attached.

☐ I am an authorized representative. Written authority and the owner or entity details are attached.

Select the applicable statement above. If neither applies, do not certify ownership. A finder, sponsor, transporter, or temporary caregiver cannot transfer another person's ownership merely because the dog is in their possession. Found-dog custody or shelter transfers require appropriate documentation and compliance with applicable reclaim, reporting, and holding requirements before ownership is treated as transferred.

Owner or entity represented if different from signer

Disclosed restrictions or claims and supporting documents attached

4 Permanent transfer of ownership

At the Effective Transfer, to the extent I have lawful authority, I voluntarily relinquish and transfer to EveryBuddy all of my ownership rights, title, interest, and authority to make decisions for the dog. This is a permanent surrender, not boarding, fostering for me, a trial placement, or an arrangement requiring the dog's return. I have no automatic right to reclaim the dog. Any later return is solely at EveryBuddy's discretion and must be documented in writing, subject to applicable law.

5 Care and placement decisions

EveryBuddy assumes responsibility for the dog's care after accepted physical transfer. Every dog accepted is intended to be able to remain in sanctuary care unless a suitable adopter applies and is a good match. EveryBuddy decides what is best for the dog, including housing, handling, social grouping, enrichment, grooming, training, and adoption. I do not retain approval or veto rights over these decisions.

6 Veterinary care and end of life

I authorize EveryBuddy to arrange examinations, testing, preventive care, medications, surgery, sterilization, emergency treatment, and other appropriate veterinary care after the Effective Transfer. EveryBuddy may seek my information or input when helpful, but makes the final care decisions with veterinary guidance as appropriate.

EveryBuddy considers euthanasia only to relieve physical pain and suffering that cannot be adequately managed. EveryBuddy does not practice behavioral euthanasia. Unless separately agreed in writing, EveryBuddy will arrange lawful care of the dog's remains. No provision of this agreement overrides a binding legal requirement or court order.

Health and behavioral disclosures

Complete each area. Write "none known" or "unknown" rather than leaving an answer blank. Attach extra pages and records as needed, identified with the dog's name and intake ID. The intake application and attached disclosures are part of this agreement.

7 Complete and accurate history

I have disclosed all known information that could affect safe handling, placement, health, or ownership, including bites, injuries, threats, resource guarding, escape behavior, handling sensitivity, reactions to people or animals, and previous professional assessments. I understand that reactive behaviors or a history of reactivity do not automatically disqualify a dog from refuge; accurate information is needed to plan care.

Origin and time in your care including prior homes or shelter identification

Illnesses injuries diagnostic results medications allergies and current treatments

Veterinary clinic and phone

Vaccinations rabies certificate dates heartworm results and routine preventive treatments

Bites injuries guarding reactivity triggers and handling needs including dates and circumstances

Bite reports quarantine rabies exposure dangerous dog findings or other legal orders

I will provide available veterinary records, vaccination certificates, medication instructions, microchip information, and relevant behavior or legal documents. I authorize the dog's veterinary providers to release the dog's records to EveryBuddy and will sign any additional provider release needed. I will promptly correct information I later learn is inaccurate.

EveryBuddy may not accept a transfer that conflicts with an ownership restriction, quarantine, public-health requirement, or legal order. Signing this agreement does not waive any required reporting or compliance obligation.

Fees and continued contact

8 Surrender fee and continued support

Adult-dog surrender fees **start at $1,000 and have no fixed upper limit.** Each fee is assessed individually based on expected care needs, age, health, temperament, handling and housing requirements, and available space. Any separately offered puppy or litter rate must be stated in writing. The amount entered below is the agreed fee; a higher amount does not create additional ownership, approval, visitation, reporting, or care rights.

The fee is paid to **EveryBuddy Rescue Inc.** for accepting permanent surrender, reserving the agreed placement after written acceptance, intake, and support of sanctuary operations and care. It is not a boarding deposit, escrow, trust, or payment for a guaranteed lifespan, specific outcome, or unlimited treatment. It may not cover lifetime costs. Unless both parties expressly agree otherwise in writing, fees may be pooled for surrendered animals' care, housing, veterinary needs, and shared operating expenses; they are not held in a separate account for this dog.

Payment and reservation: The full fee is due within 24 hours of written acceptance unless another deadline is agreed in writing. A space is not reserved until the full fee is received. Payment alone does not transfer ownership or require EveryBuddy to accept a dog contrary to this agreement. Physical acceptance remains governed by Section 2.

Refunds: Once written acceptance has been issued and the full fee paid, the fee is nonrefundable if the surrendering person cancels or fails to arrive as arranged, to the extent permitted by law. If EveryBuddy declines or cannot provide the placement before the Effective Transfer, the placement fee will be refunded. After the Effective Transfer, there is no automatic or prorated refund because of the dog's death, adoption, lawful transfer, actual care costs, or the former owner's change of mind. This does not limit refunds or remedies required by law or for EveryBuddy's breach of an express obligation.

Additional support is voluntary unless separately agreed in writing. Voluntary support does not restore ownership or decision-making rights. Any restriction on additional support and disposition of unused restricted funds must be expressly accepted in writing. No representation is made that the placement fee is a tax-deductible charitable contribution.

Agreed surrender fee $

Amount paid $

Balance due $

Written acceptance date / payment deadline or agreed payment arrangement

9 Private sanctuary, updates, and contact preferences

We welcome former owners to ask how their dog is doing, including requesting a current photo. Please allow reasonable time for a response, as daily care comes first. Former-owner visits require prior approval and a confirmed appointment, subject to the dog's needs and our availability; visits are not guaranteed. No public visits or direct drop-offs. Adopter details remain private unless authorized. Coordinate continued supplies or support with EveryBuddy.

☐ I request notification if the dog dies while in EveryBuddy's care and will keep my contact details current.

If requested, EveryBuddy will notify me using my current contact information. Notification is not a request for permission to make a care decision and is not a condition of transfer.

Continuity of care and release

10 Continuity of care

EveryBuddy intends to provide sanctuary care unless a suitable adopter is a good match. Placement is with EveryBuddy Rescue Inc., not a personal promise that any particular individual, building, or property will provide care for the dog's lifetime. The responsibilities and veterinary policies in Sections 5 and 6 remain in effect.

If illness, incapacity, death of a caregiver, disaster, loss of facilities, closure, or other circumstances prevent continued care at the current location, EveryBuddy, acting through its authorized representatives or lawful successor, may relocate the dog or arrange transfer to a suitable rescue, sanctuary, adopter, or other caregiver without the former owner's approval. EveryBuddy will use reasonable care in selecting a placement, disclose known medical and behavioral needs, and seek written acceptance of responsibility consistent with the care and end-of-life policies in this agreement. A successor is bound only by obligations it actually accepts, subject to applicable law.

These provisions authorize continuity arrangements; they do not authorize abandonment, waive lawful animal-care duties, or override a court order. The former owner has no automatic right to reclaim the dog if EveryBuddy closes or changes caregivers.

11 IMPORTANT: RELEASE OF CERTAIN CLAIMS

IN CONSIDERATION OF EVERYBUDDY ACCEPTING THE DOG, I RELEASE EVERYBUDDY RESCUE INC., TERISE ROBIN BOGGS, AND ITS DIRECTORS, OFFICERS, EMPLOYEES, VOLUNTEERS, AND AGENTS ACTING WITHIN THEIR RESCUE ROLES FROM MY OWN CLAIMS FOR LOSS, INJURY, ILLNESS, ESCAPE, OR DEATH OF THE DOG, OR INJURY TO ME OR MY PROPERTY, ARISING FROM THE DOG'S SURRENDER, HANDLING, HOUSING, CARE, TRANSPORT ARRANGED BY EVERYBUDDY, OR PLACEMENT, INCLUDING CLAIMS CAUSED IN WHOLE OR IN PART BY A RELEASED PARTY'S OWN ORDINARY NEGLIGENCE, WHETHER SOLE OR CONCURRENT, TO THE EXTENT PERMITTED BY TEXAS LAW.

THIS RELEASE DOES NOT COVER GROSS NEGLIGENCE, RECKLESSNESS, INTENTIONAL MISCONDUCT, FRAUD, ABUSE OR NEGLECT PROHIBITED BY LAW, BREACH OF AN EXPRESS OBLIGATION IN THIS AGREEMENT, OR ANY CLAIM OR DUTY THAT CANNOT LAWFULLY BE WAIVED. IT DOES NOT WAIVE THE INDEPENDENT RIGHTS OF CHILDREN, OTHER OWNERS, VISITORS, OR OTHER NONSIGNING PERSONS.

This release concerns only the claims described above. It does not prevent reports to authorities or replace EveryBuddy's duty to provide lawful care. No person promises that this agreement eliminates all liability.

Surrendering person's initials - I have read and understand Section 11

Acknowledgment and accepted transfer

12 Acknowledgment and agreement

I have read all six pages, had the opportunity to ask questions and obtain independent advice, and sign voluntarily. My disclosures are accurate to the best of my knowledge. I understand the permanent transfer, the separate physical-transfer and signature dates, the payment and refund terms, and the release in Section 11.

EveryBuddy accepts this agreement through its authorized representative acting for EveryBuddy Rescue Inc. Signing for the corporation does not by itself create a personal guarantee by that representative.

This agreement and specifically identified attachments contain the surrender terms. The intake application and disclosures supply factual history; a request, proposed contribution, preference, or condition stated there is not an additional promise by EveryBuddy unless expressly accepted in a written amendment signed by both parties. Any amendment must identify the provision changed. If an attachment conflicts with this agreement, this agreement controls unless such a signed amendment expressly states otherwise.

Changes require written agreement signed by both parties. No oral statement changes these terms. Texas law governs, subject to mandatory applicable law. If a provision is held unenforceable, the remaining provisions continue to the extent permitted by law.

Attachments / written amendments (identify document names, dates, and pages; write none if none)

Owner or authorized surrendering representative - printed name and capacity

Surrendering person signature

Actual date signed

EveryBuddy representative - printed name and role

Signature for EveryBuddy Rescue Inc.

Actual date signed

13 Record of accepted physical transfer

Actual transfer date MM/DD/YYYY

Time and AM / PM

Time zone

Handoff location

The authorized EveryBuddy representative confirms that physical custody was accepted for permanent surrender at the time and place above. Complete this record at handoff; the lawful-authority requirements on page 2 still apply.

Representative initials / signature confirming handoff

Actual date signed